

**Position:** Executive Director

Reports to: Chair of the Board of Directors

Salary: Competitive

**About ABANA**

ABANA is the preeminent US organization for finance professionals and institutions with interest in the Middle East and North Africa.

ABANA's global membership represents a diverse network of professionals who work in commercial and private banking, asset management and real estate, private equity and venture capital, consulting, legal and other fields related to the financial services industry. Its members reflect the professional and geographic diversity of an increasingly interconnected global economy, and they are drivers behind many of today's discussions around emerging and frontier markets.

A 501(c)(6) nonprofit association, ABANA is best known for its robust calendar of events, meetings and discussions that provide its members with new professional connections, access to timely business intelligence and direct contact to other global business leaders. ABANA programs highlight many of today's most compelling perspectives on the financial markets, investment opportunities and risk.

**Our Mission**

To connect, support and inform finance professionals and institutions with interest in the Middle East and North Africa.

**Governance**

ABANA is led by a full-time executive director and governed by a 20-person board of directors. The board of directors is a committed, active and diverse group of senior professionals; and ABANA's body of past board chairpersons and over 100 former board members continue to be ambassadors and an important resource for the organization.

ABANA's Executive Director will work closely with the board chair and other directors to execute ABANA's mission and strategic initiatives. He or she will manage ABANA's full-time professional staff, who assist in executing annual programming, membership development and institutional growth.



The Executive Director will:

- Lead programming, partnerships, business development and overall management of ABANA
- Effectively communicate and expand awareness of ABANA's vision, mission and members
- Work closely with ABANA's Chairperson and Board of Directors to establish, monitor and attain long-term strategic objectives
- Ensure that ABANA has sufficient funding and resources to fulfill its mission
- Manage, motivate and mentor staff members and volunteers
- Develop new opportunities for organizational growth and institutional partnerships

The successful candidate will be a senior professional with relevant experience:

- Expertise in the Financial Services sector and the Middle East and North Africa
- Substantial management experience, ideally in a leadership role at a member-driven organization
- Demonstrated ability to establish, monitor and achieve strategic goals
- Creating and executing through leadership through forums and communications
- Success in revenue generation through membership, sponsorships and other fundraising efforts

Other qualifications:

- A passion for fostering new leadership and professional development in others
- Strong leadership skills including the ability to effectively articulate organizational vision and to motivate and inspire stakeholders
- Sensitivity to working with a range of stakeholders, from staff, volunteers and board members to corporate and government leadership

To apply, please send CV, along with cover letter and three references to ABANA Chairperson Mona Aboelnaga Kanaan at [employment@abana.co](mailto:employment@abana.co).